



THE UNIVERSITY OF TEXAS AT AUSTIN
COLLEGE OF HUMANITIES
AUSTIN, TEXAS 78712

Office of the Chairman
Department of English

TO: All regular members of the English Faculty

FROM: Joe Moldenhauer, Chairman

SUBJECT: Faculty Workload

DATE: 23 August 1979

I synopsise below the essentials of the UT System "Minimum Faculty Teaching Requirement," the Teaching Load Credit point system under which the University has been operating for the past year. Certain aspects of the system that don't apply to English faculty have been omitted. The entire document is available in my office and in Joe Kruppa's office for your inspection.

- (1) Faculty members on full time faculty salary must achieve a minimum of 9 TLC per semester.
- (2) Undergraduate courses carry the same number of TLC as credit hours; e.g., E307 equals three points.
- (3) Graduate courses are worth one and one half times Undergraduate courses carrying the same number of credit hours; e.g., E 392L equals 4.5 points.
- (4) Individual instruction courses on the undergraduate level (e.g., Plan II thesis, or undergraduate conference course) count .3 TLC per 3-credit hour course.
- (5) Individual instruction on the graduate level (exclusive of graduate thesis or dissertation) counts .6 TLC per 3-credit course, e.g., E391L.
- (6) Master's thesis supervision (director only): .5 for a 3-credit course registration, E398R.
- (7) Ph.D. dissertation supervision (director only): 1.0 per 1-credit course registration. Thus:
 - 399W = 1.0
 - 699W = 2.0
 - 999W = 3.0
- (8) Team-Teaching: points distributed proportionally.
- (9) Coordination of multi-section courses:
 - 6 sections = 1 TLC
 - 12 sections = 2 TLC
 - 18 sections = 3 TLC
- (10) Departmental administration: 9 TLC minimum per semester for entire department.