

COLLEGE OF LIBERAL ARTS

OFFICE OF THE DEAN

MEMORANDUM

CHAIRMAN'S OFFICE, DEPARTMENT OF
UNIVERSITY OF TEXAS
ACKNOWLEDGED _____ FILED _____

SEP 4 - 1981

REFERS TO _____
PLEASE ADVISE _____
PLEASE READ AND RETURN _____

DATE September 4, 1981

To: Faculty & AIs
From: J. Moldenhauer
8 Sept. 1981

TO: Departmental Chairmen and Center Directors
FROM: Robert D. King, Dean *AK*
SUBJECT: Academic Development Funds, 1981-82

President Flawn has made Academic Development Funds available to the College for 1981-82. Accordingly, will you please find out from your faculty what Academic Development projects they might wish to undertake and submit your departmental requests to this office, indicating the priority associated with each item. Requests should reach my office by Wednesday, September 16, 1981.

Any prior commitment by my office for Academic Development Funds for use during 1981-82 must be included in your request and will be considered part of your allocation for 1981-82.

The principal purpose of Academic Development Funds is to support improvements in teaching, specifically of undergraduates. Curriculum development proposals are therefore given a high priority in allocating these funds. Symposia and distinguished lecturers from outside are also among the items typically funded by Academic Development. As you know, however, the cost of bringing in lecturers has sky-rocketed, which you must take into consideration in your requests for speakers and symposia. You should also be aware that Academic Development Funds have remained virtually level for the past three years, in this and every other College. The President has retained funds for a few major University projects that require special consideration. Should any of your faculty wish to develop such a project--and I would like them to--these proposals should be submitted separately.

Quoting from the President's letter of transmittal to me, "Any faculty travel funded from your Academic Development allocation should be minimal and should be fully justified in terms of its specific enhancement or development of academic programs. Routine attendance at meetings of learned societies should not be included in this category." Accordingly, departments should

*Requests to
Chair by 5 p.m.
Friday, 11 September,
please.
Specify purposes
and dollar
amounts -
jm*

NOTE

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make no requests for faculty travel of any kind. I will retain a small amount of money to fund travel that specifically enhances academic programs, and you may apply for these funds as the need arises. No travel to meetings of learned societies will be funded from Academic Development.

Keep in mind that there will be a separate submission in the Spring for Special Equipment items. I will be making the allocations of Visiting Lecturers and Consultants funds early next week.

RDK:lp