



THE UNIVERSITY OF TEXAS AT AUSTIN
AUSTIN, TEXAS 78712

Office of the Chairman
Department of English
(512) 471-4991

12 October 1981

MEMORANDUM

TO: English Department Teaching Staff
FROM: Joseph J. Moldenhauer, Chairman *JM*
SUBJECT: Actions of the Senate

The following matters were approved by vote of the departmental Senate on 9 October 1981:

1. Removed "English minor" from the agenda.
2. Instructed the Chair to write a letter to the Dean, expressing the Department's dissatisfaction about the office-space shortage, requesting a report on the sufficiency of office space in the other departments of the college, and asking what means are being employed to solve our space shortage.
3. Established a subcommittee to consider all major aspects of Lecturer positions in the Department.
 - a. Members: Endres, MacKay, Megaw, Meyer, Rodi; Kruppa and Moldenhauer, ex-officio;
 - b. Charged chair to solicit approval for release of the appropriate EC documents (from 1979-80) to the Senate;
 - c. Subcommittee to make report or progress report at next Senate meeting.
4. Set next meeting for Friday, 30 October 1981, 3 p.m.
5. Set agenda for 30 October meeting:
 - a. Lecturer subcommittee report
 - b. Telephones (10-minute limit)
 - c. Teaching evaluation of tenure-seeking faculty

(OVER)

- d. Grievance procedures
- e. Teaching Load Credits
- f. Teaching awards in English Composition

As announced by the Chair, the following persons have joined the Senate at his request: Ohle (Creative Writing), Renwick (Folklore), Bowden (American literature; departmental Parliamentarian).