

Freshman English Policy Committee Meeting

May 10, 1978

Parlin 8B, 11:00-12:00

Members present: Kinneavy, Trimble, Saldivar, Cameron, Ruzskiewicz,
Haney, Henry, Wainwright, Creel

Agenda: none established

not present

The meeting was called for the purpose of considering the report of the Personnel Subcommittee regarding the selection of the Assistant Director of Freshman English for the 1978-1979 academic year. (see attached) Kinneavy called attention to the report, noting that the committee was unanimous in its recommendation of Richard Hart for the position.

Cameron requested that the subcommittee review for the FEPC the process by which selection of the candidate was made. Kinneavy then briefly discussed the selection process, pointing out that he would prefer not to go into the particulars so long as two of the candidates for the position, Creel and Wainwright, were present. Creel noted that he supported the recommendation of the subcommittee, and, suggesting that further discussion was not necessary, moved for the adoption of the report. Discussion continued for a brief time, however, with various committee members posing and answering questions, after which the committee report was adopted unanimously.

TO: The FEPC

FROM: The Personnel Subcommittee

DATE: May 9, 1978

SUBJECT: Selection of the new Assistant Director
of Freshman English

During three long meetings, each lasting several hours, the Personnel Subcommittee of the FEPC carefully considered the qualifications of nine candidates with respect to the following criteria (not in rank order):

1. Experience with as many aspects of the Freshman English program as possible (e.g., the various versions of 306, 307, 308; counseling; the FEPC; the lab).
2. Evidence of organized and conscientious work habits.
3. A personal commitment to the freshman program and evidence of service to the program.
4. An ability to work cooperatively with faculty, students, and staff.
5. Evidence of continuing progress towards degree (incompletes, drops, etc., can be construed as lack of progress).
6. Teaching effectiveness as evinced by course/instructor evaluations.
7. Knowledge of some rhetorical and pedagogical theory.

This field of nine was subsequently reduced to four, each of whom was accorded a personal interview and asked to submit any further documentation to support his/her application. Prior to the last meeting, members of the subcommittee individually reviewed the dossiers. All of us agreed that we had a pool of splendidly qualified candidates, any one of whom would have made an outstanding Assistant Director.

After several ballots and extended discussions, the subcommittee reached its decision: we unanimously recommend to the FEPC that Richard Hart be appointed Assistant Director of Freshman English for 1978-1979.