

DEPARTMENT OF ENGLISH  
THE UNIVERSITY OF TEXAS AT AUSTIN  
Office of the Chairman

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To: Task Force on Composition  
From: Joe Moldenbauer Date: 25 April 1980  
Subject: meetings and timetable.

We'll meet at 3 p.m. Tuesday,  
29 April, in the Calhoun lounge.  
If you missed yesterday's meeting,  
the tape is in my office.

Several of you have noted the urgency  
of our winding up our work in  
time for departmental discussions  
and vote. The resources of  
expertise, energy, interest, and  
"momentum" that the department  
has accumulated, and which are  
currently focused in the task force,  
will erode badly if we don't act  
before the summer exodus. Short

of presenting bad proposals to the department, we should do everything possible to turn out a package by late next week.

If the department is to get proposals by Friday, 2 May, the classified staff must have our draft matter on Wednesday. Next Tuesday's meeting thus becomes crucial. If you have compromises to suggest between the Farrell and Kenneavy configurations, please put them in writing and distribute them on Monday. Don't forget the logistical implications and such matters as course prerequisites and advanced placement opportunities. (we can

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expect numerous requests for a chance to place out of any college-wide required course).

We will  
On Tuesday we will, I hope, come up with a single recommendation on matters central to a composition plan, and decide which ancillary matters can be addressed separately.

If we manage to do this, we can devote Thursday's meeting to

- (1) technique of presentation on the floor of the department;
- (2) <sup>departmental</sup> voting procedures;
- 3) fall-back positions; and
- 4) some of the ancillary recommendations.

10/10/72

~~Att~~

Good attendance at the Tuesday meeting is of great importance.

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