



DEPARTMENT OF ENGLISH
THE UNIVERSITY OF TEXAS AT AUSTIN

PAR 108 • Austin, Texas 78712-1164

April 4, 1985

To: Members of the Department of English

From: W.O.S. Sutherland, Chairman

The Dean has returned our Guidelines for the department and the Executive Committee. Some modifications have been made in the document, two of immediate effect. First, in the Executive Committee election we have been asked to use preferential voting rather than the form that had been proposed. It will have some of the virtues of the Hare system, but not be so complicated.

The second immediate impact will be on voting in the Executive Committee. We have been asked to bring our practice into conformity with the Handbook of Operating Procedures. Associate Professor and Assistant Professor members may be consulted and may participate in discussions, but may not vote formally on salary matters affecting their own or higher ranks and on matters affecting promotion from or continued appointment in their own or higher ranks.

Attached are a copy of the Guidelines and the Dean's letter of transmittal.